

SORDILL CONSULTING
Organizational Training and Development
120 Patch Hill Road, Boxborough, MA 01719
978-266-9524
www.sordill.com

Please join us at the Radisson Heritage Inn and Conference Center,
10 Independence Drive, Chelmsford, MA
on June 10, 2008, for one or both of the following:

8 a.m. to Noon - Effective Communication Skills Workshop
1 p.m. to 5 p.m. - Managing Interpersonal Relations Skills Workshop
(For further information on this workshop, please download the Effective Communication Skills
workshop flyer.)

These programs will be presented by Pat Sordill, President and Founder of
SORDILL CONSULTING

The Effective Communication Skills agenda will include:

- q Introductions and Overview of Program
- q Skills Development for:
 - Listening Skills
 - Verbal Communication Strategies
 - Non-Verbal Communication
- q You will participate in
 - A Self-assessment of your Listening Habits
 - Round Table to Share Knowledge and Experience
 - Practical Application of Skills
 - Goal Setting for Implementation

To register for the Effective Communication Skills workshop scheduled for Tuesday, June 10, 2008, from 8 a.m. to noon, at the **Radisson Heritage Inn and Conference Center**, please *complete the registration form below and return it with your check* payable to **SORDILL CONSULTING, 120 Patch Hill Road, Boxborough, MA 01719**. For further information, please call 978-266-9524, or send us an Email at pat@sordill.com. To learn more about **SORDILL CONSULTING**, please visit our web site at: www.sordill.com.

EFFECTIVE COMMUNICATION SKILLS WORKSHOP:

Name	Title		
Name	Title		
Company Name	Phone Number	\$ Amount Enclosed	
Street Address	City	State	Zip Code

(\$65 per person for one workshop or if attending both workshops, pay \$100 per person for the full day.)
Fee includes program materials and refreshments. Lunch will be on your own.